

# **BVCAC Board of Directors – Information & Expectations**

## **Mandate of BVCAC**

The general purpose of the BVCAC is to create more public access to artistic and cultural experiences in the Bulkley Valley. We achieve this through the following:

- Public education and advocacy for artistic and cultural groups
- Funding groups and individuals looking to further the arts
- Distributing information and services to the Council's members

## **Mission Statement**

To increase awareness of and access to the arts for the residents of the Bulkley Valley.

## **Vision Statement**

The Bulkley Valley Community Arts Council will strive for excellence in the provision of arts programs and initiatives for residents of the Bulkley Valley. The Directors will provide guidance and leadership to develop programs that will deliver arts to the people. The Society will be a cooperative and supportive organization which in turn will engender a positive image for the arts in our community. People will volunteer as Board members and program facilitators. Member groups of the Bulkley Valley Community Arts Council will be an integral part of our management team.

## **Value Statements:**

- That our position in the community is both an opportunity and a responsibility to provide arts-related leadership;
- That the BVCAC is a resource to benefit the residents of the Bulkley Valley;
- In open, accessible, respectful and ethical behaviour in our conduct with all people who come in contact with the Council;
- That our policies, programs and practices should enable and encourage growth, dignity, inclusiveness, fairness and equality for all people of the Bulkley Valley;
- In working as a catalyst in the arts community by helping to find solutions to community initiatives that require assistance;
- In encouraging and nurturing innovation and managing the risks inherent in creating art;
- We must encourage people with various backgrounds to participate in the arts;
- In allowing the elected Board to make informed decisions in accordance with set policies and available information;
- In an ongoing and open evaluation of all policies, programs and initiatives.

## **Election of Board Members: BV Community Arts Council (BVCAC) Board of Directors:**

Board members are elected by the members at the Annual General Meeting, and serve a one-year term. The Board, by majority vote, may fill vacancies thereon that occur between Annual General Meetings due to resignation or removal from office of elected directors. We encourage Board members to commit to BVCAC for a minimum of two years.

### **Statement of Expectations: Roles and Responsibilities of Board Members:**

- We expect you to attend our Board meetings and participate in respectful discussion and decision-making.
- Meetings are currently held once a month. Meetings average 1-1.5 hrs in length. We will coordinate schedules at our AGM to determine if we need to change our meeting day/time to accommodate all current Board members.
- Board Members are expected to read the material provided before each meeting (minutes, agenda, requests for funding, etc) and pass on any items to be added to the agenda to the Board President or Secretary in a timely manner.
- Board members are expected to report on any committee work they do between meetings.
- We try to keep action items and new communications between Board meetings to a minimum. However, we do expect that you will respond to emails and phone calls in a timely manner.
- BVCAC has an expectation of clear respectful communication. We rely on the completion of assigned action items in a timely manner. Please communicate to the Board if you can't complete an action item as soon as you recognize a conflict and we will work together to get it done. Please send regrets if you cannot attend a Board meeting.
- We encourage you to volunteer at BVCAC events (fundraisers, workshops, community engagement meetings).
- We expect you to attend our Annual General Meeting.